

Vocational and FET qualifications at Milpark College

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Deciding on what to study and where to study can be a really tough choice. How do you know what's right for you? What if you don't meet the course entry requirements? Will you get the skills you need to be job-ready? Milpark College, Milpark Education's Vocational and Further Education and Training (FET) School was launched this year to give you more choice!

The college offers an exciting range of FET qualifications in Bookkeeping, Office Administration and Human Resources. Programmes are aimed at students who do not necessarily have Grade 12, but who want to achieve a formal national qualification or international certification. Choose contact learning or distance learning to suit your lifestyle.

What's in it for me?

Vocational and FET qualifications focus on thoroughly preparing students for the world of work. In other words, you will gain skills that will help you get, and do, a job. There are several benefits to having a Vocational/FET qualification under your belt: you can start working sooner, you can start gaining invaluable work experience sooner - and most importantly, you will be earning money while you learn.

What can I study?

- [Bookkeeping and Accounting](#): Become employable as different types of accounts clerks or as a public accounts administrator.
- [Office Administration and Management](#): Become employable as a Receptionist, Office Assistant, Office Administrator or Manager, and related positions.
- [HR Administration and Management](#): Become employable as a Human Resource Administrator or Clerk, Employee Relations Officer and a range of related Human Resource positions.
- [Small Business Financial Management](#): Gain the knowledge and skills to manage the finances of a small or medium-sized business.
- [Computer User Specialist Programmes](#): Succeed in environments that require the use of computers and the Internet.
- [International Computer Certifications](#)

Download the list of all programmes [HERE](#)

[APPLY ONLINE](#) before 20 March 2014! Call us on 086 999 0727 if you need assistance.

Read more: interesting article on the contribution of private education institutions to address [skills shortages](#).

Milpark College is Milpark Education's school for vocational and FET studies. Milpark Education (Pty) Ltd is registered with the Department of Higher Education and Training (DHET) as a Private Higher Education Institution (No 2007/HE07/003).

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Milpark Education



Milpark Education was established in 1997, becoming one of the first private providers of higher management education in South Africa. Milpark services the higher education needs of various corporate entities as well as public students, through the qualification offerings of four schools: the School of Professional Accounting (incorporating CA Connect), the Business School; the School of Commerce; and the School of Financial Services. It currently offers 23 accredited programmes in higher education.

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