

Lecturer - School of Information Technology

Location:	Cape Town, Bellville
Education level:	Honours
Job level:	Mid/Senior
Type:	6 months
Reference:	#SOIT Bellville
Company:	Stadio Higher Education

Role and responsibilities:

- Preparation/updating (including module; review)/authoring/coordination of new and existing material (including lesson plans and teaching materials).
- Maintain the core VLE environment (including student surveys) for the module to ensure parity of content and offering across sites of delivery.
- Preparing/finalising all the assessments for the module.
- Drafting the assessment strategy (in consultation with the Lecturers Forum) and maintaining the Assessment Guideline document.
- Conducting or arranging internal moderation – pre- and post – of all assessments.
- Managing the external moderation process (pre- and post-assessment).
- Quality assurance of the module content and offering.
- Action module-specific outcomes from student surveys.
- First-level sign-off of the marks for the module and presentation to next level.
- Conduct success and throughput analysis for the module.
- Promoting industry liaison for the module.
- Assisting with the academic calendar for the module.
- Assisting in setting the criteria for RPL approval.
- Quality assurance of the module content and offering.
- Student support and success (managing at-risk students) – Keep record of at-risk students.

Required:

- Specialisation in web design and basic web development with knowledge in information systems
- Sound knowledge of information systems in information technology and some basic web knowledge. This knowledge allows candidate to confidently explain concepts and processes to students.
- Basic knowledge in designing/implement software systems and processes into a business.
- Some knowledge in HTML, CSS and JavaScript.
- Knowledge in information systems and Adobe software products
- Engaging with students - serves as a facilitator of learning, providing students with the knowledge and tools to solve problems and then encouraging students to solve them on their own.
- Good motivator - inspire a love of curiosity and understanding in students.
- Good team player and communicator.
- Constantly learning to update own knowledge base - learn, reflect, and improve own practice by self-reflection.
- Caring for students that struggle with difficult concepts.

Posted on 16 Apr 08:32, Closing date 19 May

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HR Generalist

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